

Certificate of Enrolment

This is to certify that:

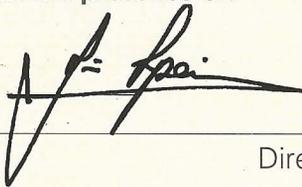
H F Electrical

100 Albert Drive, Glasgow, G41 2SJ

has been assessed against the requirements of the NICEIC Rules
Relating to Enrolment and enrolled as an Approved Contractor.

Continuing enrolment is subject to the business complying with
the above Rules, which will be monitored by the NICEIC during
surveillance visits.

The Seal of the National Inspection Council for
Electrical Installation Contracting was hereto
affixed in the presence of:

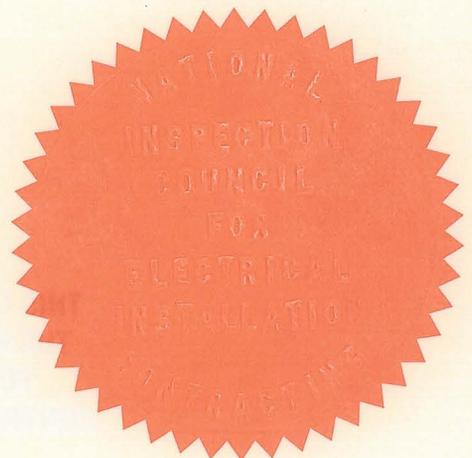


Director General



118

Enrolment No: 012722000
Original Enrolment: 1981
Accredited Certification: 19 November 2001



The above business has been assessed as having the technical capability to carry out electrical work in accordance with BS 7671:
- Requirements for Electrical Installations (IEE Wiring Regulations), except in hazardous areas where there may be a risk of ignition due
to the presence of flammable gas or vapour, or ignitable dust or fibre. Such work is subject to separate assessment and certification.

The current enrolment status of the holder of this certificate may be confirmed by accessing the NICEIC website at www.niceic.org.uk

Number of Electrical Skilled or Supervised Operatives. Directly Employed or Temporary

1 2 to 4 5 to 10 11 to 15 16 to 20 20 to 50 50 +

Do you currently employ apprentices Yes No Are you considering employing apprentices Yes No

Scope of Business - Please indicate the scope of work carried out by the Business

Electrical Work in Dwellings	Yes	No	Electrical Work in Non-Dwellings	Yes	No	Periodic Inspection and Testing	Yes	No
Dwellings	<input checked="" type="radio"/>	<input type="radio"/>	Commercial	<input checked="" type="radio"/>	<input type="radio"/>	Dwellings	<input checked="" type="radio"/>	<input type="radio"/>
Dwellings (Defined Scope)	<input type="radio"/>	<input checked="" type="radio"/>	Industrial	<input checked="" type="radio"/>	<input type="radio"/>	Other than Dwellings	<input checked="" type="radio"/>	<input type="radio"/>

Other	Yes	No	Yes	No	Yes	No		
PAT	<input checked="" type="radio"/>	<input type="radio"/>	Fire Detection	<input checked="" type="radio"/>	<input type="radio"/>	Data Cabling	<input type="radio"/>	<input checked="" type="radio"/>
Maintenance	<input checked="" type="radio"/>	<input type="radio"/>	Emergency Lighting	<input checked="" type="radio"/>	<input type="radio"/>	Home Automation	<input type="radio"/>	<input checked="" type="radio"/>
Hazardous Area	<input type="radio"/>	<input checked="" type="radio"/>	Electric Vehicle Charging	<input checked="" type="radio"/>	<input type="radio"/>	HVAC	<input type="radio"/>	<input checked="" type="radio"/>

Other Registrations held or applied for

Inclusion on CoC Scotland	Yes <input checked="" type="radio"/>	No <input type="radio"/>	Which?	Yes <input type="radio"/>	No <input checked="" type="radio"/>	PRS Opted in	Yes <input type="radio"/>	No <input checked="" type="radio"/>
ECA Deemed to Satisfy	Yes <input type="radio"/>	No <input checked="" type="radio"/>	Trustmark	Yes <input type="radio"/>	No <input checked="" type="radio"/>	PAS 2030	Yes <input type="radio"/>	No <input checked="" type="radio"/>

Defined Approval Category - Approved Contractor Only (Select from list below if applicable)

Notes for Assessor

PDH Niven Baillie, QS David McIlroy, QS Patrick McGinley, QS Ryan Foley, electricians x 44, apprentices 33, estimating team x 12, admin x 12. There are 15 x electricians completing electrical certification. Mostly working in large Commercial installations and EICR's with only occasional domestic work They are OZEV registered and carrying out EV charging on occasion.

Confirmation that the Business was able to demonstrate access to their Customer portal to enable them to make changes to registration details

The Business was aware of this facility and was able to demonstrate access Yes No N/A

Discussed Benefits of Certsure Schemes

Office Audit

1. Confirmation of Particulars

	Yes	No	N/A
a) The business is directly engaged in electrical work under their present trading title as an applicant or continues as a registered contractor.	<input checked="" type="radio"/>	<input type="radio"/>	
b) All marks/brands are used appropriately and registration covers all work the business claims to be registered for	<input checked="" type="radio"/>	<input type="radio"/>	
c) All logos for, registration held, are used appropriately as per guidance <small>NOTE Checks to include uses of logo on, but not limited to, organisation website, email signatures, business cards, vehicle livery, office signage, uniform, quotation templates, methods of reporting and certification</small>	<input checked="" type="radio"/>	<input type="radio"/>	
d) The business has premises that are appropriate for its scope of work	<input checked="" type="radio"/>	<input type="radio"/>	
e) A Principal Duty Holder is in place and was available for the opening and closing of the meeting	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
f) The required Qualified Supervisor(s) Proposed or Registered, present for the duration of the assessment	<input checked="" type="radio"/>	<input type="radio"/>	

g) Have there been any changes in legal constitution, trading title, address, Principal Duty Holder, Certification Coordinator, Qualified Supervisors, Approved Certifiers or other significant particulars such as Email or Telephone Numbers that will affect the business's Certification

Yes No

PDH Niven Baillie would now like to join the SBR Certifier of Construction scheme.

2 - Technical Reference Documents

The business is able to access the following documents, with current editions including all amendments

	Yes	No		Yes	No	N/A
a) BS 7671 (current amendment)	<input checked="" type="radio"/>	<input type="radio"/>	c) Approved Document P	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
b) HS(R)25	<input checked="" type="radio"/>	<input type="radio"/>	d) GS38	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
e) Other	I E T C o P E V C h a r g i n g 5 t h e d i t i o n .					

BS7671 18th edition 2nd amendment available in hard copy, HS(R)25 and GS38 both downloaded and printed off from HSE.GOV.UK. BS5266 and BS5839-6, NICEIC Snags & Solutions electronic versions.

3 - Health & Safety

	Yes	No	N/A
a) The business holds a dated and signed Health and Safety Policy Statement	<input checked="" type="radio"/>	<input type="radio"/>	
b) The business undertakes Risk Assessments where appropriate. (where there are 5 or more employees these must be documented)	<input checked="" type="radio"/>	<input type="radio"/>	<input type="radio"/>
c) The business has means to effectively manage safe isolation and energising of installations (where there are 5 or more employees these must be documented?)	<input checked="" type="radio"/>	<input type="radio"/>	

H&S policy statement signed and dated 01-04-2023, there are documented RAMS available, using ESF Best Practice Guide 2 and safe isolation lock off kits are in use.

4 - Test Instruments

	Yes	No
a) The business holds a sufficient number of serviceable test instruments and lead sets ?appropriate to the range and scale of electrical work undertaken	<input checked="" type="radio"/>	<input type="radio"/>
b) There is a suitable system in place to ensure on-going accuracy and consistency of all test instruments is maintained	<input checked="" type="radio"/>	<input type="radio"/>

Please detail serial number(s) of test instruments sampled

There are 18 x multi-function test kits which are all calibrated annually. Sampled Megger MFT 1721, serial number 101593770, date of calibration 05-02-2024.

Favoured manufacturer

5 - Customer Complaints

	Yes	No
a) The business maintains a record of all complaints received over the previous 6 years about the technical standard, safety and functionality of electrical work, and details of actions taken to resolve the complaints	<input checked="" type="radio"/>	<input type="radio"/>

There is a documented complaints procedure however there are no relevant recorded complaints since the previous annual assessment.

6 - Assessment of Electrical Work

a) Records are kept of all electrical work carried out together with any specifications, drawings, certificates, reports and other documents relating to that work for a minimum period of 6 years, or as otherwise required and work has been made available that is representative of the day-to-day activities of the business and the scheme being applied for

Yes No

Installation Work Desktop Review

Yes No

Site Visit(s) Possible

Yes No

Periodic Inspection Desktop Review

Yes No

Site visits took place at an EICR and an EIC for an EV Charging Installation both within Commercial installations and an EIC for a partial re-wire within a domestic dwelling installation.

7 - Details of Insurances

Insurer Q B E I N S U R A N C E E U R O P E

a) Public Liability amount - minimum £2M covering all categories of work undertaken 1 0

Policy Number Y 0 8 7 1 2 2 Q B E 0 1 2 3 A

b) Employers Liability amount £m Trustmark only - £5m minimum required 1 0

Expiry Date 2 0 2 4 / 0 3 / 1 9

Detail Professional Indemnity Insurance below if EICR work carried out

Professional Indemnity Insurance £5M, is included within the above policy as carrying out EICR's.

Can NICEIC Insurance contact you closer to your renewal date?

Yes No

8 - Inspection, Testing, Certification and Reporting

a) The business has an effective system in place for recording all electrical work in progress and completed and that appropriate certificates and reports are being issued. Safeguarding of Scheme specific certification also seen

Yes No N/A

b) The business has an effective system in place for notifying Part P works. Detail sample below

For all applicants who require Electrical CPS Registration, the Assessor should provide a confirmation statement that the scheme requirements for notification of domestic work as required by Building Regulations has been fully explained

Certificate Reference

Building Control Certificate Reference

Certificate Reference

Building Control Certificate Reference

Certificate Reference

Building Control Certificate Reference

Method of Certification and Reporting

Handwritten

Electronic

Software - NICEIC Online

I have discussed the new NICEIC on line certification APP which has recently been released for use with both I Pads and Androids and the Certifier of Construction certification now available.

Non-conformance(s) observed

Yes

No

Major non-conformance(s)

Non-conformance(s)

Further clarification, observations and comments on systems reviewed

This is a full day annual assessment. Site visits took place at an EICR and an EIC for an EV Charging Installation both within Commercial installations and an EIC for a partial re-wire within a domestic dwelling installation.

Changes in Particulars

Please detail any changes that have been noted or brought to your attention during this assessment

Please indicate the registration particulars affected by the changes detailed below

Electrical

MCS

PAS 2030

Changes to assessment units Yes No
 Recommended units (IUs) for next assessment cycle

Please ensure this section is completed when any changes to existing assessment time are recommended

2IUs Full Day
 1IU + 1 OOA
 1IU + Multiple OOA's
 2IUs+ 1 OOA
 2IUs + Multiple OOA's

The customer would like to add Domestic CPS to their existing registration. Note Approved Contractor registrants only.
 Yes No

Reason for Unit Change

Change of Trading Title Yes No

New Trading Name

Change of Legal Entity Yes No

Details of Changes

Change of Principal Duty Holder Yes No

Details of new Principal Duty Holder

Replacing Existing Principal Duty Holder

Change of Qualified Supervisor Yes No
 Required Qualified Supervisor Voluntary Qualified Supervisor

Details of new Qualified Supervisor

Replacing Existing Qualified Supervisor. If Additional state 'additional'

Details of 2nd new Qualified Supervisor Required Qualified Supervisor Voluntary Qualified Supervisor

Replacing Existing Qualified Supervisor. If Additional state 'additional'

Items 5,6 & 7 - Certifier of Construction Requirements

The Certifier of Construction must satisfy the competency requirements of the Scheme.

	Yes	No
No longer required.	<input type="radio"/>	<input checked="" type="radio"/>
The Certifier of Construction is conversant with the Building (Scotland) Standard system of certification	<input checked="" type="radio"/>	<input type="radio"/>
No longer required.	<input type="radio"/>	<input checked="" type="radio"/>
No longer required.	<input type="radio"/>	<input checked="" type="radio"/>
No longer required.	<input type="radio"/>	<input checked="" type="radio"/>
The Certifier of Construction is fully versed in ensuring that Certificates of Construction checklists are accurately completed on the prescribed forms and counter signed by the Approved Body's Certification Coordinator	<input checked="" type="radio"/>	<input type="radio"/>

Discussed premature collapse of cables. Fire section 2. Discussed heights of sockets and accessories. Safety Section 4.
Discussed Specification of EV charge points. Sustainability Section 7.

Item 8 - Records of Work

The Approved Body must make available for inspection:- checklists, certification logbook & certificates of construction

	Yes	No
All relevant checklists, log books and certification were made available for inspection.	<input type="radio"/>	<input checked="" type="radio"/>

This is a new applicant

Details of Technical standards discussed with existing/proposed Certifier of Construction to establish competence clarifications of any items within the Certifier Of construction scheme

PDH Niven Baillie would now like to join the Scottish Building Regulation Certifier of Construction scheme. He will be fulfilling the role of Certification Co-ordinator. QS David McIlroy will be fulfilling the role of Certifier of Construction. He was able to demonstrate how to access the SBR Technical Guides, Certifier of Construction Certification and Checklists and was conversant with Scottish Building Regulations on both domestic and non domestic installations.

Non-conformance

NC 311.1 Maximum demand not determined	▽
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Maximum demand has not been assessed or verified against the DNO Cut Out Device.

Non-conformance

NC 531.3.3 Type AC RCD used to serve fixed equipment where it is NOT KNOWN the load contains DC components	▽
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Type AC RCD's in use throughout not identified on the EICR as an observation.

Non-conformance

NC 511.2 No documentation available and appended to the EIC for 722.411.4.1 compliance

There is no appended manufacturers data on the EIC.

Non-conformance

NC 443.4.1(iii) Absence of protection against transient overvoltages

There is no SPD or declaration from the owner of the installation accepting the risk of damage to equipment and any consequential financial loss.

Qualified Supervisor Assessment

Named Qualified Supervisor

D A V I D M C I L R O Y

QS Type Registered Proposed Additional QS assessment during this visit? Yes No

10. Personnel

Only competent persons are used to carry out Electrical Work; who are adequately and appropriately supervised

Note: Any QS assessment item marked as To Be Confirmed (TBC) will require further assessment to complete the process

10ai) QS has a satisfactory working knowledge and is conversant with BS 7671 and Electricity at Work Regulations Yes No TBC

QS demonstrated an adequate knowledge of relevant standards

10aii) QS has a satisfactory working knowledge and is conversant with Building Regulations / Standards associated with Electrical Work

QS demonstrated an adequate knowledge of relevant Building Regulations / Standards associated with Electrical Work

10b) QS is well versed in inspection, testing, verification, certification & reporting procedures for the range of work undertaken. Yes No TBC

QS had sufficient knowledge of inspection, testing and verification of installations

10c) QS is responsible for ensuring that results of inspection and testing are accurately recorded on prescribed forms. Yes No TBC

A sample of completed certificates and reports was taken. Acceptable standard observed

Details of examples of the range sampled, appropriate to the scope of work carried out

Site visits took place at an EICR and an EIC for an EV Charging Installation both within Commercial installations and an EIC for a partial re-wire within a domestic dwelling installation.

10d) QS is a principal or employee of the business who is available on a full-time basis, responsible on a day-to-day basis for the safety, quality and technical standard of electrical work under their supervision. Yes No TBC

QS is available on a full time basis

10e) Electrical work is undertaken by competent persons that are adequately supervised and records of relevant qualifications, training (including Continuous Professional Development) and experience are held Yes No TBC

Supervision levels, as assessed appear to be adequate

Supporting comments of this Qualified Supervisor's responsibilities. eg. No. of operatives supervised, geographical spread and scope of work. Where the business employs operatives, a sample of training records and CPD must be taken. Please record details below:

PDH Niven Baillie, QS David McIlroy, QS Patrick McGinley, QS Ryan Foley, electricians x 44, apprentices 33, estimating team x 12, admin x 12. There are 15 x electricians completing electrical certification. Mostly working in large Commercial installations and EICR's with only occasional domestic work They are OZEV registered and carrying out EV charging on occasion.

Confirmation of qualifications held by Registered Qualified Supervisor

Inspection, Testing and Verification - C&G 2391, 2394/5 Yes No Level 3 Craft Qualification Yes No

Design - C Course, C&G 2400, C&G 2396 Current BS7671 Qualification Yes No

CPD - detail CPD sampled for this QS Very good CPD and Supervision records are available on Jot Form for all operatives including site supervision records.

Items discussed with this QS.

BS7671 18th Edition

The new EAS Document and its requirements

Condition Reporting and Coding of observed departures

Discussions also took place on BS7671 18th edition 1st and 2nd amendments, Scottish Building Regulations Certifier of Construction scheme, SPD's, AFDD's, R1&Rn testing, EV charging equipment, the different types and applications of RCD's and testing RCD's within BS7671 18th edition 2nd amendment. We also discussed DNO cut out fuse ratings and assessing maximum demand.

Technical non-conformance(s) observed Yes No Major non-conformances

Additional QS Assessment

Named Qualified Supervisor

P A T M C G I N L E Y

QS Type

Registered

Proposed

10. Personnel

Only competent persons are used to carry out Electrical Work; who are adequately and appropriately supervised

Note: Any QS assessment item marked as To Be Confirmed (TBC) will require further assessment to complete the process

10ai) QS has a satisfactory working knowledge and is conversant with BS 7671 and Electricity at Work Regulations Yes No TBC

QS demonstrated an adequate knowledge of relevant standards

10aii) QS has a satisfactory working knowledge and is conversant with Building Regulations / Standards associated with Electrical Work

QS demonstrated an adequate knowledge of relevant Building Regulations / Standards associated with Electrical Work

10b) QS is well versed in inspection, testing, verification, certification & reporting procedures for the range of work undertaken. Yes No TBC

QS had sufficient knowledge of inspection, testing and verification of installations

10c) QS is responsible for ensuring that results of inspection and testing are accurately recorded on prescribed forms. Yes No TBC

A sample of completed certificates and reports was taken. Acceptable standard observed

Details of examples of the range sampled, appropriate to the scope of work carried out

Site visits took place at an EICR and an EIC for an EV Charging Installation both within Commercial installations and an EIC for a partial re-wire within a domestic dwelling installation.

10d) QS is a principal or employee of the business who is available on a full-time basis, responsible on a day-to-day basis for the safety, quality and technical standard of electrical work under their supervision. Yes No TBC

QS is available on a full time basis

10e) Electrical work is undertaken by competent persons that are adequately supervised and records of relevant qualifications, training (including Continuous Professional Development) and experience are held Yes No TBC

The firm employ sufficient numbers of QSs at this time

Supporting comments of this Qualified Supervisor's responsibilities. eg. No. of operatives supervised, geographical spread and scope of work.

Where the business employs operatives, a sample of training records and CPD must be taken. Please record details below:

PDH Niven Baillie, QS David McIlroy, QS Patrick McGinley, QS Ryan Foley, electricians x 44, apprentices 33, estimating team x 12, admin x 12. There are 15 x electricians completing electrical certification. Mostly working in large Commercial installations and EICR's with only occasional domestic work They are OZEV registered and carrying out EV charging on occasion.

Confirmation of qualifications held by Registered Qualified Supervisor Yes No Yes No

Inspection, Testing and Verification - C&G 2391, 2394/5 Level 3 Craft Qualification

Design - C Course, C&G 2400, C&G 2396 Current BS7671 Qualification

CPD - detail CPD sampled for this QS Very good CPD and Supervision records are available on Jot Form for all operatives including site supervision records.

Items discussed with this QS.

BS7671 18th Edition

The new EAS Document and its requirements

Reference Methods 100,101, 102 103

Discussions also took place on BS7671 18th edition 1st and 2nd amendments, Scottish Building Regulations Certifier of Construction scheme, SPD's, AFDD's, R1&Rn testing, EV charging equipment, the different types and applications of RCD's and testing RCD's within BS7671 18th edition 2nd amendment. We also discussed DNO cut out fuse ratings and assessing maximum demand.

Technical non-conformance(s) observed Yes No Major non-conformances

Summary of Assessment

Office Audit Summary

The assessor has noted major non-conformance(s) and minor non-conformance(s)

Site Visit / Desktop Review Summary

The assessor has noted major non-conformance(s) and 4 minor non-conformance(s)

Qualified Supervisor Assessment Summary

The assessor has noted major non-conformance(s) for the Competent Person(s) with specific responsibility on a day to day basis for the safety, technical standard and quality of Electrical Installation Work.

Overall Assessment Recommended Outcome

- Pass
- Evidence Required
- Revisit Required
- Void Assessment
- Additional Assessment Required. Same Assessor
- Evidence Required** for items referred to in this report. **Additional Assessment Required**. Same Assessor
- Out of Area Additional Assessment Required
- Evidence Required** for items referred to in this report. **Out of Area Additional Assessment** Required

Summary of Assessment

There were some minor non-conformances observed, however overall the business had a satisfactory assessment

PDH Niven Baillie would now like to join the Scottish Building Regulation Certifier of Construction scheme. He will be fulfilling the role of Certification Co-ordinator. QS David McIlroy will be fulfilling the role of Certifier of Construction. He was able to demonstrate how to access the SBR Technical Guides, Certifier of Construction Certification and Checklists and was conversant with Scottish Building Regulations on both domestic and non domestic installations.

Clarification of any actions required, including any evidence required

This is a full day annual assessment. Site visits took place at an EICR and an EIC for an EV Charging Installation both within Commercial installations and an EIC for a partial re-wire within a domestic dwelling installation. There were only minor non conformances observed and overall a good standard of work and certification including CPD records which resulted in the business having a satisfactory assessment.

Recommendations for Applicants

- | | | | | | |
|-------------------------------------|-----------------------|--|-----------------------|-----|-----------------------|
| Full Approval (Approved Contractor) | <input type="radio"/> | Defined Approval (Approved Contractor) | <input type="radio"/> | N/A | <input type="radio"/> |
| Full Scope Electrical CPS | <input type="radio"/> | Defined Scope Electrical CPS | <input type="radio"/> | N/A | <input type="radio"/> |

The duration of the 1st surveillance assessment for the Approved Contractor Scheme will be an extended assessment to sample the varied scopes of work that may be carried out under this scheme registration. This extended assessment will attract additional costs that will be communicated as part of the final acceptance onto the scheme. Please refer to current fee sheets

Defined Approval Category (Select from list below)

Actual Work Completed Extended Assessment Units required for Revisit or Additional Assessments

To maintain registration, it is important that any requested evidence is forwarded to our Customer Service team within 30 days of this assessment. If the evidence is not received within the 30 days, we must, in line with the scheme requirements, suspend your business's certification with immediate effect.

Please do not send any evidence directly to your assessor as this will cause delays in closing any non-conformities raised

Applicants: registrations@niceic.com

Registered Customers: electricaladmin@niceic.com

If email is not possible, please post to:

NICEIC Customer Services
Warwick House
Houghton Hall Park
Houghton Regis
Dunstable
LU5 5ZX

Please Note:

The final outcome of the assessment is subject to validation by Certsure LLP. Should this result in any further actions required, the business will be sent written notification

Applicants will receive written confirmation of the validated outcome.

The report is an assessment of the business's compliance with Scheme Rules Relating to Registration. It is based on a sample assessment of the resources, personnel and work, thus does not indicate that the installations seen fully comply with BS7671 & any other associated Codes of Practice, National Standards or Building Regulations/Standards.

If the normal range, scale or geographical spread of the business's electrical work is wide, the assessor may not be able to see a representative sample of work during a single assessment visit. In these circumstances one or more additional assessments will be required at each surveillance visit. Additional assessments are used to look at other electrical work carried out by the business and must be attended by your Qualified Supervisor / Approved Certifier. They may be undertaken by other Certsure assessors, dependent on the location of the other installation(s)

Additional assessment units may be chargeable – please refer to our current fee sheet

GDPR:

General Data Protection Regulation (GDPR) legislation provides additional protection for individuals and their data, providing greater transparency and control over where and how that personal data is saved and used. The GDPR is intended to extend additional protection for individuals and their data, providing greater transparency and control over where and how their personal data is saved and used.

We would like to use the data collected in this report to provide insight into the Electrical Industry so Certsure may influence and inform decision makers as to trends and patterns. We will not use any personal data in this process and we will not share your personal data with any 3rd party. We may also, from time to time, contact you with Certsure offers and promotions that we feel would be of interest to you, from information provided in this report

Preference Centre:

We have updated our business practices in line with the GDPR legislation, empowering you to control your personal data, communication preferences including communication channels and topics of interest through our preference centre. The link to our preference centre below empowers you to control the marketing communications you receive from us. We want to continue to keep you informed of the topics, news and events that interest you

Indicate that this has been discussed and understood.

Yes



No



You can also access the Preference Centre by clicking this link <https://e-certsure.com/p/WCP-8P0/your-preference>

Authorised Signature

By signing this assessment visit report you are accepting on behalf of the business the outcomes recorded and confirm your acceptance of our current rules

signed

Name

N I V E N B A I L L I E

Assessment
Finish Time

1 6 : 0 1

Outcomes:

Pass - A successful outcome to the assessment.

The assessor may have noted Observations or Non-conformances (NC) that require action to be taken.

Evidence Required - Major non-conformance(s) observed that require evidence to be provided, within 30 days, to satisfy all Major non-conformance(s). The assessor may have also noted Observations or Non-conformances (NC) that require action to be taken.

Revisit Required - One or more major non-compliances were noted at the assessment.

?A revisit is necessary, at additional cost, to confirm that adequate procedures have been put in place to prevent non-compliances occurring and to check that all non-compliances noted at the original assessment have been remedied?

Additional Assessment or Out of Area Assessment Required - further assessment required, at additional cost. This may be due to the size of a scope of work carried out or the geographical spread of work not being able to be fully assessed during the allocated assessment time

Definitions:

Non-conformance (NC) - ?An issue identified by the assessor that does not comply with the Scheme or the technical requirements of the Scheme.

Major non-conformance (M) - An issue identified by the assessor that does not comply with the Electricity at Work Regulations, Scheme ?Requirements or anything that presents a real and immediate or potential danger.

Recommendations for Applicants -

Full Approval (Approved Contractor) - Sufficient samples of work carried out by the company for the Approved Contractor Scheme, if applicable

Defined Approval (Approved Contractor) - Samples observed sufficient for Defined Approval in the specific areas of electrical work for the Approved Contractor Scheme, if applicable

Full Scope (Electrical CPS) - Sufficient samples of work carried out by the company to satisfy the requirements for Work in Dwellings

Defined Scope (Electrical CPS) - Samples observed sufficient for Defined Scope in the specific areas of electrical Work in Dwellings

